



Skedda & Clubhouse FAQ

Is a security deposit required?

- No, but you do need to have a credit card linked to your account to be able to book an event.

Do I need to have a card on file to book an event?

- Yes.

Does my card get charged when I book an event?

- It depends on your event details. If applicable to your event, Skedda will charge your card an overtime fee of \$25 an hour for events that go on after 6pm.
- As mentioned above: a credit card on file is required in order to book an event.
- For example: when you book a hotel room, the hotel sometimes requires a credit card to be on file for any incidentals. The same applies when you book a LCO clubhouse event.
- At the manager's discretion, your card may be charged for the following:
 - o Reprimands (1st warning) - \$25 per incident
 - o Carpet or concrete stains - \$25 & up
 - o Areas not cleaned - \$50 & up
 - o Other – Manager's Discretion

How can I cancel or change my event details?

- Please contact LCOMGT@KeystonePacific.com or call the LCO Office: (760)943-6650

Can I still pay the overtime fee with a check?

- Yes, please drop off the check at the LCO Office during office hours.

Is there a cancellation fee?

- Yes, a \$100 cancellation fee will be charged to the card on file if the cancellation is made less than 48 hours prior to the event.

Do I need event insurance to host an event?

- If you are serving alcohol, event insurance is required. For event insurance coverage you can go to: <https://www.theeventhelper.com/>

Can I have a food truck at my event?

- Yes, just make sure the food truck is covered in your event insurance.

Can I have a bounce house at my event?

- A bounce house of any kind is not permitted.

May I use the pool alongside my clubhouse event?

- Clubhouse event hosts and guest are not permitted to using the pool and clubhouse at the same time.

What is the maximum amount of people allowed to attend a clubhouse event?

- 60 guests in the patio area and 60 guests inside the clubhouse.

May I set up food, games, entertainment, tables & chairs in the courtyard?

- Because the courtyard is a part of the common area, this is not permitted. Exceptions may be made per request and managements discretion.

Are pets allowed?

- Pets are not permitted inside the clubhouse.

Am I responsible for post event clean-up?

- Host(s) of a clubhouse event are responsible for clean-up after the event is over. Clean-up responsibilities can be found on the refrigerator door inside the clubhouse.

How many events per day can be held at the clubhouse?

- One event per day.

How do I get into the clubhouse?

- Host(s) of a clubhouse event are responsible for entrance into the clubhouse with a pool key card or Brivo mobile pass.

***Please contact LCOMGT@KeystonePacific.com or call LCO Office (760)943-6650 with any questions**